



Kakera Villa Apartments Rarotonga, Cook Islands

To confirm a Kakera Villa Apartments booking, please complete the below form. Filling in the required x spaces & return by emailing to kakeraapts@gmail.com

<p>Guest/s Name :x</p> <p>Email Address :x</p> <p>Phone Contact :x</p> <p><u>Flight and Arrival details</u></p> <p>Flight No :x</p> <p>Arrival date & time :x</p> <p>Departure date & time :x</p> <p>Transferring other accommodation :x</p>	<p>Apartment Name: x</p> <p>Check-In Date: x</p> <p>Check-Out Date: x</p> <p>Nightly rate: NZ\$x</p> <p>OR</p> <p>Stay total: NZ\$x</p> <p>Number of guests:</p> <p>NOTE: A night is occupancy from 1.30am to 10am the following day. Early/late check in/out are available by arrangement, cost apply, see below.</p>
<p><u>Payment Policy</u></p> <p>On booking a NZ\$75 booking fee + 10 % of the total reservation cost is due. The balance is then due 60 days prior to arrival.</p> <p>Please indicate below your preferred payment method.</p> <ol style="list-style-type: none"> I will make a bank transfer deposit into your New Zealand account. Please send the account details and amount due. I will make a bank transfer deposit into your Australian bank account. Please send the account details and the amount due. A NZ\$20 transfer fee will be added to AU account deposits and the amount will be converted from NZ\$ to AU\$ using the daily ANZ rate. I have sent my credit card details. Half the card details to the first email address and the other half to the second email. I included the name on the card, the card numbers & the card expiry date. Email addresses kakeraapts@gmail.com and kakera@hotmail.co.nz <p>I have chosen payment option No.x _____</p>	<p><u>Added Extras</u></p> <p><u>Airport transfer</u></p> <p><u>Adult</u> \$25 pp one way or \$45 return</p> <p><u>Child</u> \$15pp one way or \$25 return</p> <p><u>Complete below to book this service</u></p> <ul style="list-style-type: none"> One-way or Return No:x Adult transfers No.x Child/ren transfers <p><u>Early/late check-in/out</u> \$90 per service (subject to availability)</p> <p><u>Complete below to book this service</u></p> <p>Dates required:</p> <ul style="list-style-type: none"> Early Check In x _____ Late Check out x _____ <p>Yes I have read and agree to the Kakera Term & Conditions, (see attached)</p> <p>Signature x _____</p> <p>Date x _____</p>

Thank you for choosing to stay at Kakera



Kakera Villa Apartments Terms & Conditions - Terms and Conditions of Short and Mid Term Stays

Definitions:

1. Kakera Villa Apartments referred to as (Kakera)
2. Short stay: Short defined as any stay that is less than 30 Nights
3. Mid - Term stay: defined as any stay longer than 4 weeks but not more than 3 months
4. Nights: A night is occupancy from 1.30am – 10am the following day
5. Confirmation: A booking is deemed confirmed when a deposit is paid & a completed booking form as been received

Minimum stays

Minimum stay is 3 nights in Apartments - Ra & Pepe & 4 nights in Apartments - Karanga & Fare

Confirming & Paying for a Kakera Booking Reservation

(a) To confirm an accommodation booking a deposit is required (see payment details below) all deposits payment will be deducted from the total balance.

b) When confirming a booking the Kakera Booking form is required to be completed and returned to kakeraapts@gmail.com

Payments details – currency is NZ\$

On booking a NZ\$75 booking fee + 10% of the total reservation cost is due . The balance is then due 60 days prior to arrival date.

Payment Terms

(a) Kakera accepts the following methods of payment: bank transfers, Visa and MasterCard credit cards.

(b) An additional service fee of 3% will apply to all credit card payments & NZ\$20 for deposits made into the Australian bank account.

(c) We kindly ask that all outstanding payments be settled before departure from Kakera. In the event of unpaid: accounts, damages or additional fees (see below) these costs will be deducted from the Bond provided. If none of the above costs apply a cash Bond will be refunded and credit card details disposed of.

Checking in upon arrival or at first arrange meeting with host

(a) **Check - in:** 1.30 pm and **Check - out:** 10am.

(b) On check-in at Kakera Villa Apartments or during the first meeting for after office hours arrivals, the Kakera check in form is required to be completed and credit card details taken for a bond of NZ\$500 where credit card is not available, a cash bond will be taken.

(c) For guest comfort and to guarantee the apartment is available upon arrival we recommend prearranging an early check-in which are available from 5am on the first day. Late check-out is available until 6pm which also needs to be pre-arranged. For rates and to express interest in arranging these services, fill in the added extras service area on the booking confirmation form or email us. This service is subject to availability.

Cancellation & Refunds

The booking fee is non refundable

Cancellation after booking confirmed up to 60 days before arrival, 10% of the total reservation cost will be charged

Cancellation inside 60 days prior to arrival date full payment charged

Part cancellations the above cancellation charges will apply to the nights cancelled

No-shows full reservation cost charged.

No refunds will be given for early departure after check-in.

A full refund will be provided in the unforeseen event of a double booking situation

Applicable bank and credit card fee will be charged, where applicable see payment terms for details

Damages and additional charges

(a) Any damages must be reported to the duty manager as soon as possible. All damages are the responsibility of the person who has confirmed the Kakera booking. Kakera reserves the right to charge for any damages at the cost of replacement or repair as in Rarotonga.

(b) Kakera will reserve the right to charge additional fees when there are visitors or guests staying that are not on the original booking form or part of the booking arrangement.

(c) Apartment occupancy must not exceeded listed maximum occupancy rate, a fee of \$100 per night will apply for each additional guest/s. Where a special rate has been offered listed occupancy rates may not apply.

(d) Group gatherings, functions or parties are not permitted at Kakera a penalty charge of \$350 will apply.

(e) With consideration to all complex guests, Kakera has a quiet policy after 10pm a NZ\$90 fee will be charged if a noise control visit is required.

(e) The apartment/s needs to be left in a clean and tidy order; all rubbish is to be removed from the apartment. A cleaning fee of \$75 can apply if the apartment is not returned in clean order.

(f) These fees will include but are not limited to: damage, occupancy, cleaning, noise control, administration fees.

General Apartment Policy

(a) Due to all apartments having staircases we recommend all guests are able bodied.

Disclaimer Whilst every reasonable endeavour has been made for a safe and enjoyable stay at Kakera Villa Apartments injuries still, from time to time, occur. To the extent permitted by law, we are not responsible for any loss, damage, or injury arising from or connected in any way with your stay at Kakera Villa Apartments, no matter how that loss, damage or injury is caused and even if it may be attributable in any way to the carelessness of Kakera Villa Apartments Limited, its servants and/or its agents. By signing you have read and accept the Kakera Villa Apartments Terms and Conditions on your booking form you will you agree to indemnify Kakera Villa Apartments Limited, it's owners, servants and/or agents, against any claims that you, your estate or others may bring against us arising out of any such loss, damage or injury. Kakera Terms & Conditions are subject to change. The Cook Islands is the Legal Jurisdiction for Kakera Villa Apartment Rarotonga Cook Islands.